



## HYRUM CITY BUILDING PERMIT CLEARANCE

DATE: \_\_\_\_\_

### APPLICANT INFORMATION

1. OWNERS NAME \_\_\_\_\_
  
2. MAILING ADDRESS \_\_\_\_\_  
\_\_\_\_\_
  
3. TELEPHONE #S \_\_\_\_\_  
home cell/business
4. TYPE OF STRUCTURE \_\_\_\_\_
  
4. SUBD NAME \_\_\_\_\_ LOT # \_\_\_\_\_
  
4. PROPERTY PLAT # \_\_\_\_\_
  
4. PROPERTY ADDRESS \_\_\_\_\_
  
4. ELECTRICAL PANEL SIZE (Please circle one) 125 150 200 Other \_\_\_\_\_
  
4. SEWER \_\_\_\_\_ SEPTIC TANK \_\_\_\_\_
  
4. CITY WATER (Owner to install PRV) \_\_\_\_\_ WELL \_\_\_\_\_
4. IRRIGATION WATER YES \_\_\_\_\_ NO \_\_\_\_\_
  
4. UDOT INGRESS/EGRESS PERMIT FOR STATE HIGHWAY \_\_\_\_\_  
This permit is given by UDOT. It is the applicant's responsibility to contact UDOT to receive the permit.
4. PLOT PLAN – Two copies of the Plot Plan (no larger than 11x17) must be submitted to Hyrum City with this form.
5. STAKING THE SITE & ADDRESS DISPLAY– Hyrum City requires all new construction sites to be staked showing the location of the new structure before the Building Permit Clearance Form is submitted to Hyrum City. An address sign with lot number, minimum size 18" x 24", has to be prominently displayed in the front yard of the lot.
6. WETLANDS - The U.S. Army Corps of Engineers administers permitting procedures for the development of wetlands. It is the responsibility of the property owner/developer to ensure that compliance with wetland provisions of the Federal Water Pollution Control

Act (now called the Clean Water Act of CWA) and any other applicable Federal Laws are met. Hyrum City has neither the authority nor the resource to monitor the provisions of Federal Acts. The issuance of a building permit does not absolve the owner/developer of the responsibility of meeting Federal Law requirements. Documentation from the U.S. Army Corps of Engineers may be required by Hyrum City.

7. HIGH GROUND AND SURFACE WATER – Hyrum City does not have the resources or intent to determine surface and subsurface ground characteristics that may be detrimental to a property’s use as a home site or commercial building location. Examples of these characteristics are: seismic activity, high water tables, surface water run-off, and underground springs. It is the sub divider’s and homebuilder’s responsibility to obtain sufficient Engineering of the site proposed for development to ensure that the constructed structures are not damaged by water, soil slippage or seismic activity. The building permit applicant and the contractor assume the risk for any subsequent damage to structures by these characteristics. Documentation and soil reports may be required by Hyrum City for areas with high ground and surface water.
8. WINTER WATER CONNECTION - Hyrum City won’t make water connections when frost is in the ground (typically throughout January and February).
9. ELECTRICAL CONNECTION- Owner or contractor to install conduit. Hyrum City will provide and pull the cable up to 100 feet for 200 amp or smaller services as part of the connection fee. The cost of extra cable over 100 feet will be added to the connection fee.
10. LIABILITY - Hyrum City assumes no responsibility for these or related problems.

#### ATTACHED PLOT PLAN

Must meet all of the requirements of Hyrum City Code 17.08.090 for the plan drawing and the specific requirements in Title 17 for the planned structures, egress, parking, etc. for the zone in which the permit is sought. The plot plan may not be larger than 11 x 17.

A. The plot plan shall contain the following information:

1. Lot size and location, including street address where possible.
2. Outline for building to be constructed, showing location of water lines, gas lines, electrical and telephone services, setback, side yards, rear yard, driveway, and garage or parking pad.
3. Location of septic tanks and drain field or sump, together with a signature and approval of the State Sanitarian or location of sewer lines coming from the home to hookup at the front property line;
4. Clearance of buildings from those other buildings on the same lot.
5. The name and address of the property owner.
6. Location of utility meters. Gas and electric to be readily accessible in unfenced area of front or side yard, water meter to be located in parking strip (not in the driveway or sidewalk).

B. The plot plan must be neatly drawn.

C. This plot plan requirement applies to all individuals and developers, for each and every lot.

The plot plan is to be filed at the city office for future reference.

D. The plot plan must be signed by the person responsible for proper installation.

#### RESIDENTIAL LANDSCAPING REQUIREMENTS (Title 17)

The front yard area of all residential lots must be landscaped within 18 months of issuance of

Occupancy approval as per Title 17 requirements. A \$2000 deposit will be held until landscaping requirements are met.

OWNER'S CERTIFICATION

I have read and understand all of the Title 17 requirements for development of my property and hereby certify that it will be developed & landscaped as per the requirements of that code.

***OWNER'S SIGNATURE*** \_\_\_\_\_

**HYRUM CITY CONTRACTOR INFORMATION**

CONTRACTOR INFORMATION

CONTRACTOR'S NAME \_\_\_\_\_ TELEPHONE # \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

BUILDING LOT ADDRESS: \_\_\_\_\_

**NOTICE TO CONTRACTORS**

**Please read the following information carefully. It pertains to building inspection procedures, and the \$2,000 contractor's deposit.**

1. To ensure repair of any and all damage to city property including but not limited to damage to sidewalks, curb and gutters, roadways, utility systems, etc. Hyrum City requires a construction deposit in the amount of \$2,000 for new residential or new commercial construction, a \$1,000 deposit for residential and commercial remodel, and a \$200 deposit for accessory buildings. Said deposit will be refunded in whole or in part following final inspection. All or part of the deposit may be forfeited to repair damage to city infrastructure occurring during construction.
2. Before a building is occupied a final inspection must be made and a Certificate of Occupancy given. Violation of this item will result in the forfeiture of the \$2,000 Contractors Deposit. All subdivision improvements must be completed before occupancy permits will be issued for any dwellings. NO EXCEPTIONS!
3. Garbage dumpster is required at each construction site to avoid forfeiture of deposit.
4. The street address and lot number must be **prominently** posted on construction site.
5. Modification/damage or use of the temporary electrical connection for other than construction uses will result in the forfeiture of \$110 of the deposit.
6. The \$2000 construction deposit will be held until landscaping is completed in the front yard area of the lot as per requirements of Title 17.

CONTRACTOR'S CERTIFICATION

I have read and understand the requirements of the building procedures, and the specific requirements in Title 17 for development in this zone. I will develop the property in conformance with those procedures and the requirements of Title 17.

Hyrum City fees DO NOT include the Building Permit which must be purchased from the Cache County Building Dept., 179 N. Main, Logan, 716-7135. All building inspection requests are to be scheduled through the Cache County Building Inspection Office; a 24 hour notice is required.

***CONTRACTOR'S SIGNATURE*** \_\_\_\_\_

HYRUM CITY APPROVAL

This property is being approved for building permit issuance as indicated above and the attached plot plan. Any changes in type of structure or placement are not allowed. This clearance is not a waiver of compliance with the zoning or building codes.

ZONING APPROVAL: ELECTRICAL APPROVAL:

Signature \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

WATER & IRRIGATION APPROVAL: SETBACK APPROVAL:

Signature \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

SEWER APPROVAL: BUILDING APPROVAL:

Signature \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_