

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD MARCH 6, 2014 AT THE CIVIC CENTER, 83 WEST MAIN, HYRUM, UTAH.

**CONVENED:** 6:30 p.m.

**CONDUCTING:** Mayor Stephanie Miller

**ROLL CALL:** Councilmembers Scot M. Allgood, Jared L. Clawson, Paul C. James, and Aaron Woolstenhulme present.

**EXCUSED:** Councilmember Marin L. Felix

**CALL TO ORDER:** There being four members present and four members representing a quorum, Mayor Miller called the meeting to order.

**OTHERS PRESENT:** City Administrator Ron Salvesen and fourteen citizens. City Recorder Stephanie Fricke recorded the minutes.

**WELCOME:** Mayor Miller welcomed everyone in attendance.

**PLEDGE OF ALLEGIANCE:** Boy Scout Blake Critchfield led the governing body and the citizens in the Pledge of Allegiance.

**INVOCATION:** Councilmember Allgood

**APPROVAL OF MINUTES:**

The minutes of March 6, 2014 were approved as written.

**ACTION** Councilmember Clawson made a motion to approve the minutes of March 6, 2014 as written. Councilmember Allgood seconded the motion and all four councilmembers present voted aye.

**AGENDA ADOPTION:** A copy of the notice and agenda for this meeting was faxed to The Herald Journal, mailed to each member of the governing body, and posted at the Civic Center more than forty-eight hours before meeting time.

**ACTION** Councilmember James made a motion to approve the agenda for March 6, 2014 as written. Councilmember Clawson seconded the motion and all four councilmembers present voted aye.

AGENDA

- 8. PUBLIC COMMENT
- 9. SCHEDULED DELEGATIONS:

- A. Child Family Support Center - To request approval of a Proclamation declaring April 2014 a Child Abuse Prevention Month.
  - B. Patrick Brown, USU Swing Club - To discuss rental of the Elite Hall for dances.
  - C. Cody Garner, Sierra Homes - To request final plat approval for South Cache Subdivision Phase II consisting of 12 residential single family building lots located at approximately 75 South 500 West.
10. INTRODUCTION AND APPROVAL OF AN ORDINANCE:
    - A. Ordinance 14-01 - An ordinance amending Title 3, Chapter 3.04 (the Purchasing Ordinance) of the Hyrum City Municipal Code.
  11. OTHER BUSINESS:
    - A. Comcast Cares Day.
    - B. Mayor and City Council reports.
  12. ADJOURNMENT

***PUBLIC COMMENT:***

Mayor Miller said if a citizen has question or would like to make a comment to please keep it under three minutes.

No public comment was given.

***SCHEDULED DELEGATIONS:***

**CHILD FAMILY SUPPORT CENTER - TO REQUEST APPROVAL OF A PROCLAMATION DECLARING APRIL 2014 A CHILD ABUSE PREVENTION MONTH.**

Cache County Attorney James Swink presented a Proclamation declaring April 2014 as Child Abuse Prevention Month. The Child Family Support Center is also holding several events in April to provide community awareness of child abuse. The Child Family Support Center is a private, non profit organization that was established in 1982. The Child Family Support Center serves families and children in both Cache and Rich Counties and is administered by a Board of Directors made up of local citizens willing to donate their time and talents. Services provided by the center include a 24 hour crisis nursery; 24 hour crisis hotline; parenting classes; therapy for victims of abuse; children's classes for anger management, social skills, etc; and a child abuse shelter.

Mayor Miller read the Proclamation declaring April 2014 as Child Abuse Prevention Month.

**ACTION** Councilmember James made a motion to approve a Proclamation recognizing April 2014 as Child Abuse Prevention Awareness Month. Councilmember Allgood seconded the motion and all four councilmembers present voted aye.

**PATRICK BROWN, USU SWING CLUB - TO DISCUSS RENTAL OF THE ELITE HALL FOR DANCES.**

Patrick Brown said the USU Swing Club wants to use the the Elite Hall the first and third Saturdays of the month for dances. The Club will charge \$3.00 per person with \$1.50 of that being paid to Hyrum City as the rental fee. Other than the Elite Hall there is only one other building in the State of Utah with a spring loaded dance floor. The Swing Club holds a benefit dance each year and this year they hope they can raise between \$500 and \$1,000 with the money being donated to the Elite Hall Building fund. The Swing Club will ensure the building is clean and the \$1.50 rental fee per person in the Hyrum City' drop box when the dance is over.

**ACTION** Councilmember James made a motion to allow the USU Swing Club to use the Elite Hall on a trial basis of six times with the rental fee of \$1.50 per person. After six times City Staff will review the rental process and determine whether to extend the rental agreement or to bring it before the City Council. Councilmember Allgood seconded the motion and all four councilmembers present voted aye.

**CODY GARNER, SIERRA HOMES - TO REQUEST FINAL PLAT APPROVAL FOR SOUTH CACHE SUBDIVISION PHASE II CONSISTING OF 12 RESIDENTIAL SINGLE FAMILY BUILDING LOTS LOCATED AT APPROXIMATELY 75 SOUTH 500 WEST.**

Cody Garner with Sierra Homes requested Final Plat approval for South Cache Subdivision Phase II consisting of 12 residential single family building lots located at approximately 75 South 500 West.

City Administrator Ron Salvesen said as part of the public improvements for this subdivision at least one monitoring well shall be installed for each four lots. The monitoring well will be placed in the landscaped park strip within a public street right-of-way. Foundation drainage systems will be constructed to discharge to the street or connect to a land drain or storm drain.

**ACTION** Councilmember Woolstenhulme made a motion to approve the Final Plat for South Cache Subdivision Phase II consisting of 12 residential single family building lots located at approximately 75 South 500 West. Councilmember Allgood seconded the motion and all four councilmembers present voted aye.

***INTRODUCTION AND ADOPTION OF AN ORDINANCE:***

**ORDINANCE 14-01 - AN ORDINANCE AMENDING TITLE 3, CHAPTER 3.04 (THE PURCHASING ORDINANCE) OF THE HYRUM CITY MUNICIPAL CODE.**

Mayor Miller said the proposed ordinance amends the current purchasing policy to reflect current City purchasing practices and to increase the amount for the competitive bidding process.

Councilmember James said State Code requires two verbal or internet quotes for purchases/services exceeding \$1,000 not \$3,000; and three written quotes for purchases/services exceeding \$5,000 not \$10,000.

City Administrator Ron Salvesen said he reviewed the proposed changes with Hyrum City's auditors and also the ULCT Handbook states municipalities have the right to increase the purchase/service amount before quotes or bids are required.

**ACTION** Councilmember James made a motion to adopt Ordinance 14-01 amending Title 3, Chapter 3.04 (the Purchasing Ordinance) of the Hyrum City Municipal Code with the following amendments to Section 3.04.040 B. change "\$3,000" to "\$1,000"; add "or internet" after "two verbal" and change "\$10,000" to "\$5,000". Councilmember Woolstenhulme seconded the motion and all four councilmembers present voted aye.

***OTHER BUSINESS:***

**COMCAST CARES DAY.**

City Recorder Stephanie Fricke reviewed the Comcast Cares Day Projects.

**MAYOR AND CITY COUNCIL REPORTS.**

Councilmember Woolstenhulme said Hyrum City's Arborist Preston Colver is hosting a Fruit Tree Workshop on Saturday, March 8 at 9:00 a.m. at the Elite Hall located at 98 West Main. This is a free workshop to educate home owners, gardeners, and citizens on selection of fruit trees, proper planting, care and

insecticides and proper fruit tree trimming techniques that will create a strong enduring tree while maintaining its ability to produce fruit.

Councilmember James said softball and baseball registration has started.

Councilmember Allgood said he has contacted Richard Paul Evans about being Hyrum City's Patriotic Program speaker. The Hyrum Business Breakfast will be held Saturday, March 15 at 8:30 a.m.

Councilmember Clawson said the Hyrum Princess Pageant is March 14.

Mayor Miller reminded the City Council of the City Employee Luncheon on March 26. The Youth Council Leadership is attending the USU Leadership Training on March 13 & 14. The cities on the southend of the Valley are still interested in a Regional Wastewater Treatment Facility but a feasibility study may be necessary.

**ADJOURNMENT:**

**ACTION**

**There being no further business before the City Council, the Council Meeting adjourned at 7:45 p.m.**

---

Stephanie Miller  
Mayor

ATTEST:

---

Stephanie Fricke  
City Recorder

Approved: March 20, 2014  
As written