

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD FEBRUARY 6, 2014
AT THE CIVIC CENTER, 83 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 p.m.

CONDUCTING: Mayor Stephanie Miller

ROLL CALL: Councilmembers Scot M. Allgood, Jared L. Clawson, Martin L. Felix, Paul C. James, and Aaron Woolstenhulme present.

CALL TO ORDER: There being five members present and five members representing a quorum, Mayor Miller called the meeting to order.

OTHERS PRESENT: City Administrator Ron Salvesen and five citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Miller welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Boy Scout Matt Bunderson led the governing body and the citizens in the Pledge of Allegiance.

INVOCATION: Mayor Miller

APPROVAL OF MINUTES:

The minutes of January 16, 2014 were approved as written.

ACTION Councilmember James made a motion to approve the minutes of January 16, 2014 as written. Councilmember Allgood seconded the motion and all five councilmembers voted aye.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was faxed to The Herald Journal, mailed to each member of the governing body, and posted at the Civic Center more than forty-eight hours before meeting time.

ACTION Councilmember Clawson made a motion to approve the agenda for February 6, 2014 as written. Councilmember Woolstenhulme seconded the motion and all five councilmembers voted aye.

AGENDA

8. PUBLIC COMMENT
9. INTRODUCTION AND ADOPTION OF A RESOLUTION:
 - A. Resolution 14-02 - A resolution approving Hyrum City's 2014 Consolidated Improvements List to be submitted with CDBG Grant.

10. OTHER BUSINESS:
 - A. Appointment of Administrative Appeals Hearing Officer.
 - B. Appointments to Planning Commission.
 - C. Comcast Cares Day.
 - D. Mayor and City Council reports.
11. ADJOURNMENT

PUBLIC COMMENT:

Mayor Miller said if a citizen has question or would like to make a comment to please keep it under three minutes.

No public comment was given.

INTRODUCTION AND ADOPTION OF A RESOLUTION:

RESOLUTION 14-02 - A RESOLUTION APPROVING HYRUM CITY'S 2014 CONSOLIDATED IMPROVEMENTS LIST TO BE SUBMITTED WITH CDBG GRANT.

City Administrator Ron Salvesen said Hyrum City is submitting a CDBG grant application for improvements to the Hyrum Senior Center. The grant application required several steps the City had to follow and various documents from the City. In order to submit the CDBG application the City has to adopt a consolidated improvements list for the Senior Center.

ACTION **Councilmember Felix made a motion to approve Resolution 14-02 approving Hyrum City's 2014 Consolidated Improvements List to be submitted with the CDBG Grant. Councilmember Allgood seconded the motion and all five councilmembers voted aye.**

OTHER BUSINESS:

APPOINTMENT OF ADMINISTRATIVE APPEALS HEARING OFFICER.

City Administrator Ron Salvesen said on May 1, 2008 the City Council appointed Attorney Brian Cannell to serve as Hyrum City's Administrative Appeals Hearing Officer for all land use appeals. A few months ago Brian was appointed as a District Judge and is no longer eligible to serve as an appeals officer for the City. Hyrum City's Justice Court Judge Paul Larson has offered to serve as the Appeals Hearing Officer for several cities in Cache County. Logan and Smithfield have already appointed Paul to serve in that position. Paul's fee for an appeals case is \$150 for three hours of time and \$30 per hour after the initial three. This fee is paid by the applicant seeking the appeal.

ACTION Councilmember James made a motion to appoint Paul Larson as Hyrum City's Administrative Appeals Hearing Officer. Councilmember Clawson seconded the motion and all five councilmembers voted aye.

APPOINTMENTS TO PLANNING COMMISSION.

City Administrator Ron Salvesen said Planning Commission Member Steven Sproul's second term expires in February, and Member Scot Allgood was appointed to the City Council on January 16, 2014. This leaves two vacancies on the Planning Commission. Angi Bair submitted an application to fill the vacancy on the City Council but was not selected. Angi is a Real Estate Agent and has served in economic development positions in Rich County. She is excited to serve on the Planning Commission upon appointment. She was asked to fill the remainder of Scot Allgood's term. Kevin Anderson lives in Wasatch View Subdivision and is looking forward to being involved with the City. Upon appointment Kevin will serve as the alternate Member. Terri Mann is the current alternate member of the Planning Commission Member and will be moved to a regular Member to replace Steven Sproul.

ACTION Councilmember Woolstenhulme made a motion to appoint Terri Mann as a regular member of the Planning Commission, Angi Bair as a regular member of the Planning Commission, and Kevin Anderson as the alternate member of the Planning Commission. Councilmember Clawson seconded the motion and all five councilmembers voted aye.

COMCAST CARES DAY.

City Recorder Stephanie Fricke said she has created a project list for Comcast Cares Day. Some of the projects on the list include: Blacksmith Park planting trees; clean-up planter strips along highways; gravel around restrooms at East Park; edging of baseball diamonds; planting sod at Salt Hollow Park; cleaning Canyon Campground; cleaning headstones and cutting grass around headstones at Cemetery; and cleaning Left Hand Fork property. Mayor Miller invited Hardware Ranch and Hyrum Dam State Park to participate with the City in Comcast Cares Day. A meeting with Comcast will take place on February 13 to review the list and discuss materials needed.

MAYOR AND CITY COUNCIL REPORTS.

Councilmember Felix said the Hyrum Library Book and Bake Sale is tomorrow and Saturday, February 7 and 8.

Councilmember James said softball and baseball registration will take place in March.

Councilmember Allgood said he has asked John Huntsman Jr. to speak at Hyrum City's Patriotic Program and should have an answer next week. The Hyrum Business Breakfast will be held Saturday, March 15 at 8:30 or 9:00 a.m.

City Administrator Ron Salvesen said Paradise Mayor Leland Howlett asked him if the City would be interested in trading or leasing Paradise Town some of Hyrum City's Highline Canal Irrigation shares. Paradise is willing to give Hyrum City one and half times the water from Paradise Canal Company for the City's Highline Canal shares. Paradise wants to use the water at its new park. Paradise doesn't have enough shares in Highline Canal to provide a sufficient amount of water and would have to put in two watering systems (one to use Highline Canal water and one to use Paradise Canal water). Hyrum City owns shares in Highline Canal that are not being used but the City pays the assessment every year. By trading or leasing the shares it would benefit Hyrum and Paradise. He will arrange a meeting with Mayor Miller and Mayor Howlett to discuss and review a lease agreement.

Mayor Miller said there are 11 cities that have joined the Play Unplugged Program. A meeting will be held next Thursday with representatives from each of the 11 communities to discuss activity ideas.

ADJOURNMENT:

ACTION There being no further business before the City Council, the Council Meeting adjourned at 7:15 p.m.

Stephanie Miller
Mayor

ATTEST:

Stephanie Fricke
City Recorder

Approved: February 20, 2014
As written