

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD JANUARY 8, 2014 AT THE CIVIC CENTER, 83 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 p.m.

CONDUCTING: Mayor Stephanie Miller

ROLL CALL: Councilmembers Jared L. Clawson, Martin L. Felix, Paul C. James, and Aaron Woolstenhulme present.

CALL TO ORDER: There being four members present and four members representing a quorum, Mayor Howard called the meeting to order.

OTHERS PRESENT: City Administrator Ron Salvesen and twenty two citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Miller welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Councilmember Woolstenhulme led the governing body and the citizens in the Pledge of Allegiance.

INVOCATION: Councilmember Felix

OATH OF OFFICES:

Hyrum City Justice of the Peace Paul Larsen administered the Oath of Office to: Elected Councilmember Jared L. Clawson; Elected Councilmember Paul C. James; and Elected Mayor Stephanie Miller.

APPROVAL OF MINUTES:

The minutes of December 5, 2013 were approved as written.

ACTION Councilmember James made a motion to approve the minutes of December 5, 2013 as written. Councilmember Woolstenhulme seconded the motion and all four councilmembers voted aye.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was faxed to The Herald Journal, mailed to each member of the governing body, and posted at the Civic Center more than forty-eight hours before meeting time.

ACTION Councilmember Felix made a motion to approve the agenda for January 8, 2014 as written. Councilmember Clawson seconded the motion and all four councilmembers voted aye.

AGENDA

9. FILLING OF VACANT CITY COUNCIL SEAT.

- A. Discussion on Candidates:
 - I. Scot Allgood
 - II. Angi Bair
 - III. Vicky McCombs
 - IV. Craig Rasmussen
 - V. Steven Sproul
- B. Appointment of City Council Member.
- C. Oath of Office to Council Member.
- 10. PUBLIC COMMENT
- 11. INTRODUCTION AND ADOPTION OF RESOLUTIONS:
 - A. Resolution 14-01 - A resolution authorizing a Councilmember to automatically succeed to the position of Mayor Pro Tempore.
- 12. OTHER BUSINESS:
 - A. Consideration and approval of building and park rental and deposit fees.
 - B. Appointment of City Recorder and City Treasurer.
 - C. Comcast Cares Day.
 - D. Mayor and City Council reports.
- 13. ADJOURNMENT

FILLING OF VACANTY CITY COUNCIL SEAT:

DISCUSSION ON CANDIDATES: SCOT ALLGOOD, ANGI BAIR, VICKY MCCOMBS, CRAIG RASMUSSEN, AND STEVEN SPROUL.

Mayor Miller said she was elected Mayor but still had two years remaining on her City Council Term. State Law is very specific and mandates the procedures of appointing someone to fill the vacant seat. A public notice had to be published in the newspaper identifying the date, time and place of the meeting where the vacancy is filled, applicant requirements and the deadline for submitting application. The candidate receiving the majority vote of the City Council will be appointed to fill the vacancy. Since there are two years remaining on her term the vacancy will be filled by an interim appointment. The interim appointment will last until January 2016.

In compliance with Utah State Code Hyrum City published the notice for acceptance of application to fill a midterm vacancy on the Hyrum City Council. Hyrum City requested a letter stating why the applicant was interested in the position and a resume from those interested in filling the vacant seat. Hyrum City received five applications for the position: Scot Allgood, Angi Bair, Vicky McCombs, Craig Rasmussen, and Steven Sproul.

Mayor Miller said State Law has changed and the process to fill the vacated seat must be conducted in its entirety in an open session.

Mayor Miller asked the applicants to stand-up and thanked them for their interest in the City and expressed her appreciation to

them.

APPOINTMENT OF CITY COUNCIL MEMBER.

Mayor Miller asked the City Council if it had questions, there being none she called for a motion.

ACTION Councilmember Felix made a motion to appoint Scot Allgood to the vacated City Council seat. Councilmember Clawson seconded the motion and all four councilmembers voted aye.

OATH OF OFFICE TO COUNCIL MEMBER.

Hyrum City Justice of the Peace Paul Larsen administered the Oath of Office to: Appointed Councilmember Scot Allgood.

PUBLIC COMMENT:

Mayor Miller said she will have public comment on at the beginning of every City Council Meeting. If a citizen has question or would like to make a comment to please keep it under three minutes.

No public comment was given.

INTRODUCTION AND ADOPTION OF A RESOLUTION:

RESOLUTION 14-01 - A RESOLUTION AUTHORIZING A COUNCILMEMBER TO AUTOMATICALLY SUCCEED TO THE POSITION OF MAYOR PRO-TEMPORE.

Mayor Howard said the proposed amendments to the Personnel Policy and Procedures Manual reflect changes in State and Federal Laws, and current City practices. The City Attorney has reviewed the proposed changes and is recommending approval.

ACTION Councilmember Felix made a motion to approve Resolution 14-01 authorizing Councilmember James to automatically succeed to the position of Mayor Pro-Tempore. Councilmember Allgood seconded the motion and all five councilmembers voted aye.

OTHER BUSINESS:

CONSIDERATION AND APPROVAL BUILDING OF PARK RENTAL AND DEPOSIT FEES.

Councilmember Miller said City Staff reviewed the building and park rental fees and have recommended the following fees:

| | Past Fees/Deposits | | | | New Fees/Deposits | | | |
|-----------------------------|--------------------|-----------|--------------|----------|----------------------------|-----------|--------------|----------|
| | Resident | | Non-Resident | | Resident | | Non-Resident | |
| | Rental Fee | Deposit | Rental Fee | Deposit | Rental Fee | Deposit | Rental Fee | Deposit |
| Civic Center (Family Party) | \$ 50.00 | \$ 200.00 | \$ 150.00 | \$300.00 | \$ 50.00 | \$ 200.00 | \$ 150.00 | \$300.00 |
| Civic Center (Wedding) | \$ 100.00 | \$ 200.00 | \$ 300.00 | \$300.00 | \$100.00 | \$ 200.00 | \$ 300.00 | \$300.00 |
| Elite Hall (Family Party) | \$ 50.00 | \$ 200.00 | \$ 150.00 | \$300.00 | \$ 50.00 | \$ 200.00 | \$ 150.00 | \$400.00 |
| Elite Hall (Wedding) | \$ 100.00 | \$ 500.00 | \$ 300.00 | \$750.00 | \$200.00 | \$ 300.00 | \$ 400.00 | \$500.00 |
| Canyon Lodge | \$ 25.00 | \$ 50.00 | \$ 50.00 | \$ 50.00 | \$ 50.00 | \$ 25.00 | \$ 75.00 | \$ 50.00 |
| AJ Park | | \$ 25.00 | \$ 50.00 | \$ 50.00 | \$ 25.00 | | \$ 50.00 | \$ 25.00 |
| Gazebo | | \$ 25.00 | \$ 50.00 | | Part of City Square Rental | | | |
| City Square | | | \$ 50.00 | \$ 25.00 | \$ 25.00 | | \$ 50.00 | \$ 25.00 |
| | Per Space | | Per Space | | Per Space | | Per Space | |
| CCC Camp | \$ 10.00 | | | | \$ 10.00 | | \$ 20.00 | |
| Canyon Campground | \$ 10.00 | | \$ 20.00 | | \$ 10.00 | | \$ 20.00 | |
| Left Hand Campground | \$ 10.00 | | \$ 20.00 | | \$ 10.00 | | \$ 20.00 | |

ACTION Councilmember James a motion to adopt the proposed changes to the park and building rental and deposit fees as written. Councilmember Woolstenhulme seconded the motion and all five councilmembers voted aye.

City Administrator Ron Salvesen said a church congregation has contacted the City wanting to rent the Elite Hall every Saturday and Sunday. He told them he would need to speak to the City Council before authorizing the rental. He is concerned about reserving any building long term to any one organization, business, or citizen.

The City Council discussed long term rental of the Elite Hall and asked City Administrator Ron Salvesen to look at rental rates for buildings in the vicinity and to find out if the congregation would still be interested in renting the Elite Hall if it was only on Sundays.

APPOINTMENT OF CITY RECORDER AND CITY TREASURER.

Mayor Miller recommended the reappointment of Stephanie Fricke as City Recorder, and Todd Perkins as City Treasurer.

ACTION Councilmember James made a motion to reappoint Stephanie Fricke as City Recorder, and Todd Perkins as City Treasurer. Councilmember Allgood seconded the motion and all five councilmembers voted aye.

COMCAST CARES DAY.

City Administrator Ron Salvesen said Comcast has contacted the City about participating in Comcast Cares Day again. Comcast Cares Day is on April 26, 2014 and the City will need to find projects similar to last year. He asked each City Councilmember to think of a couple of projects and let him know at the first

City Council Meeting in February.

MAYOR AND COUNCIL REPORTS:

Councilmember Felix said the Hyrum City Library is holding its bake and book sale the first week of February.

Councilmember James said soccer registrations are taking place now, and baseball/softball registrations will start in March.

Mayor Miller said last week over forty one Youth Council Members took the Oath of Office. It is a large group and the advisors are excited for the upcoming year. Rather than taking the eight members in leadership positions to the ULCT Local Officials Day with the Legislature they are going to schedule a day with local representatives and take the entire Youth Council to the State Capital to watch a session and meet our representatives. After meeting with the southern cities and towns in Cache Valley to discuss participation in the Play Unplugged Program she received a telephone call asking if North Logan, Smithfield, Hyde Park, Richmond, and Logan could participate in the program. There will be a meeting in the Hyrum Civic Center on January 15 at 6:15 p.m. with representatives from all cities to discuss the Play Unplugged Program.

ADJOURNMENT:

ACTION There being no further business before the City Council, the Council Meeting adjourned at 7:15 p.m.

Stephanie Miller
Mayor

ATTEST:

Stephanie Fricke
City Recorder

Approved: January 16, 2014
 As written