

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD JUNE 6, 2013 AT THE CIVIC CENTER, 83 WEST MAIN, HYRUM, UTAH.

**CONVENED:** 6:30 p.m.

**CONDUCTING:** Mayor W. Dean Howard

**ROLL CALL:** Councilmembers Martin L. Felix, Paul C. James, Stephanie Miller, Craig Rasmussen, and Aaron Woolstenhulme present.

**CALL TO ORDER:** There being five members present and five members representing a quorum, Mayor Howard called the meeting to order.

**OTHERS PRESENT:** City Administrator D. Brent Jensen, City Treasurer Todd Perkins, and five citizens. City Recorder Stephanie Fricke recorded the minutes.

**WELCOME:** Mayor Howard welcomed everyone in attendance.

**PLEDGE OF ALLEGIANCE:** Councilmember Felix led the governing body and the citizens in the Pledge of Allegiance.

**INVOCATION:** Mayor Howard

**APPROVAL OF MINUTES:**

The minutes of May 16, 2013 were approved as written.

**ACTION** Councilmember James made a motion to approve the minutes of May 16, 2013 as written. Councilmember Rasmussen seconded the motion and all five councilmembers voted aye.

**AGENDA ADOPTION:** A copy of the notice and agenda for this meeting was faxed to The Herald Journal, mailed to each member of the governing body, and posted at the Civic Center more than forty-eight hours before meeting time.

**ACTION** Councilmember Felix made a motion to approve the agenda for June 6, 2013 as written. Councilmember Rasmussen seconded the motion and all five councilmembers voted aye.

AGENDA

8. PUBLIC HEARING:
  - A. Adjustments to the 2012-2013 General and Enterprise Operating Budgets.
  - B. The adoption of fiscal 2013-2014 operating budgets, for the General Fund, Debt Service Fund, Capital

- Projects Fund, Culinary Water Fund, Sewer Fund, Electric Fund, Irrigation Water Fund, Storm Water Fund, and Library Trust Fund.
- C. The proposed transfer of \$100,000 from the water utility and \$200,000 from the electric utility to the General Fund during fiscal 2013-2014.
  - D. Setting the Municipal Tax Rate for 2013-2014. No property tax rate increase is proposed.
  - E. Setting salaries of elected and appointed officials and other municipal employees for 2013-2014, and amending Section 2.12.010 of the Hyrum City Municipal Code.
9. SCHEDULED DELEGATIONS:
- A. Tyler Bradford - To request a home occupation business license at 122 South 1100 East for making and distribution of candy.
  - B. Jean Spalding - To request a home occupation business license at 745 West 150 North for manicures, pedicures, and nail enhancements.
  - C. Preston Colver - To report on Tree City USA Program.
10. INTROUCTION AND ADOPTION OF A RESOLUTION:
- A. Resolution 13-06 - A resolution supporting an increase in the Emergency Communication Charge part of the Refuse Collection Fee.
11. OTHER BUSINESS:
- A. Delinquent Utility Accounts.
  - B. 400 West Sidewalk.
  - C. Mayor and City Council reports.
12. ADJOURNMENT

***PUBLIC HEARING:***

**ADJUSTMENTS TO THE 2012-2013 GENERAL AND ENTERPRISE OPERATING BUDGETS; THE ADOPTION OF FISCAL 2013-2014 OPERATING BUDGETS, FOR THE GENERAL FUND, DEBT SERVICE FUND, CAPITAL PROJECTS FUND, CULINARY WATER FUND, SEWER FUND, ELECTRIC FUND, IRRIGATION WATER FUND, STORM WATER FUND, AND LIBRARY TRUST FUND; THE PROPOSED TRANSFER OF \$100,000 FROM THE WATER UTILITY AND \$200,000 FROM THE ELECTRIC UTILITY TO THE GENERAL FUND DURING FISCAL 2013-2014; SETTING THE MUNICIPAL TAX RATE FOR 2013-2014; AND SETTING SALARIES OF ELECTED AND APPOINTED OFFICIALS AND OTHER MUNICIPAL EMPLOYEES FOR 2013-2014, AND AMENDING SECTION 2.12.010 OF THE HYRUM CITY MUNICIPAL CODE.**

**ACTION** Councilmember Rasmussen made a motion to open the public hearing at 6:35 p.m. Councilmember James seconded the motion and all four councilmembers voted aye.

Mayor Howard presented a power point presentation of the 2013-2014 Operating Budgets proposal. The presentation included pictures of the current fiscal year's projects and proposed

projects for the coming year. The 2013-2014 budget does not include any increases in property tax rates, or utility rates.

Mayor Howard asked for public comment. There being none Mayor Howard called for a motion to close the public hearing.

**ACTION** Councilmember James made a motion to close the public hearing at 7:15 p.m. Councilmember Rasmussen seconded the motion and all five councilmembers voted aye.

***SCHEDULED DELEGATIONS:***

**TYLER BRADFORD - TO REQUEST A HOME OCCUPATION BUSINESS LICENSE AT 122 SOUTH 1100 EAST FOR MAKING AND DISTRIBUTION OF CANDY.**

Tyler Bradford was not in attendance.

**ACTION** Councilmember James made a motion to approve a Home Occupation Business License for Tyler Bradford at 122 South 1100 East for making and distribution of candy with the condition that he meets all of the State Licensing requirements for making and distribution of food. Councilmember Rasmussen seconded the motion and all five councilmembers voted aye.

**JEAN SPALDING - TO REQUEST A HOME OCCUPATION BUSINESS LICENSE AT 745 WEST 150 NORTH FOR MANICURES, PEDICURES, AND NAIL ENHANCEMENTS.**

Jean Spalding said she wants to open a nail salon at her home. She has her State Nail Technician License.

**ACTION** Councilmember Felix made a motion to approve a Home Occupation Business License for Jean Spalding at 745 West 150 North for manicures, pedicures, and nail enhancements. Councilmember Woolstenhulme seconded the motion and all five councilmembers voted aye.

**PRESTON COLVER - TO REPORT ON TREE CITY USA PROGRAM.**

Preston Colver said Andy Beutler asked him to serve on the Tree Committee last year and since then Andy has moved to North Logan and he has been serving as the Chairman of the Tree Committee. He is an arborist at Utah State University. This is Hyrum City's ninth year participating in the Tree City USA Program. The Tree City USA program is a national program that provides the framework for community forestry management for cities and towns across America. Communities achieve Tree City USA status by meeting four core standards of sound urban forestry management: maintaining a tree board or department, having a community tree ordinance, spending at least \$2 per capita on urban forestry and

celebrating Arbor Day. Participating communities have demonstrated a commitment to caring for and managing their public trees.

***INTROUCTION AND ADOPTION OF A RESOLUTION:***

**RESOLUTION 13-06 - A RESOLUTION SUPPORTING AN INCREASE IN THE EMERGENCY COMMUNICATION CHARGE PART OF THE REFUSE COLLECTION FEE.**

Mayor Howard said Cache County is proposing increasing the existing emergency communication charge by \$1.00 per month to all customers in Cache County. The funding is needed to pay for the ongoing cost of a county wide radio system.

**ACTION** Councilmember Rasmussen made a motion to approve Resolution 13-06 supporting an increase in the emergency communication charge part of the refuse collection fee with the condition Cache County gives the City additional information on what the fee covers and how many radios are purchased. Councilmember Felix seconded the motion and all five Councilmembers voted aye.

***OTHER BUSINESS:***

**DELINQUENT UTILITY ACCOUNTS.**

Mayor Howard reviewed the list of delinquent utility accounts. The total proposed write-off is \$6,821.80 for the Fiscal Year 2012-2013.

**ACTION** Councilmember Felix made a motion to approve the list of Fiscal Year 2012-2013 Delinquent Utility Accounts, in the amount of \$6,821.80 as a write-off. Councilmember James seconded the motion and all five Councilmembers voted aye.

**400 WEST SIDEWALK.**

Mayor Howard said a citizen requested sidewalks be built on 400 West between 300 and 400 North. With the construction on 4800 South this past year, more trucks have been using 400 West than in the past. Craig Neeley prepared an estimate for both sides of the road (the right-of-way of 400 West narrows considerably at 300 North) at \$81,455.25 on the west side with the poles, phone lines, etc. and \$69,115.75 on the east side. Now the county is in the process of paving 4800 South which could alleviate some of the semi-truck traffic on 400 West. Due to the cost of the sidewalks and topographic challenges Mayor Howard suggested the City wait awhile to determine if the improved roads reduces traffic on 400 West.

**OTHER BUSINESS:****MAYOR AND CITY COUNCIL REPORTS.**

Councilmember Felix said the Museum has received a Fellowship Grant from Utah State University that will help pay for an intern at the Museum this summer. The Library's Summer Reading Program "Dig into Reading" has started and over 900 people have signed up for it. It will hold its kick-off celebration "Dig in the Dirt Day" on June 14. July 27<sup>th</sup> is the Museum's "Hot Wheels and Hot Dogs" activity. There will be old cars, tractors, etc. on display and the museum will be selling hot dogs.

Councilmember James said a local physician has started a Hyrum Hornets Website and formed a committee to find sponsors, a manager, and players. The Logo Shop is giving an \$800 donation towards uniforms for the Hornets. Hopefully, by next week there will be a Hyrum Hornets Team this year.

Councilmember Rasmussen said the City Council has not held a workshop with the Planning Commission to review the proposed architectural design standards for multi-family housing in Hyrum. He suggested the City Council meet with the Planning Commission next Thursday.

Mayor Howard said he will not be attending the workshop with the Planning Commission.

Councilmember Miller said she had to place an additional order for candy that is being sold at the cabins. There is a line of children waiting to buy candy when the cabins open at noon. She is distributing July 4<sup>th</sup> posters this weekend. This is the last year the Lions Club will hold the Chuckwagon Breakfast on the 4<sup>th</sup> of July. She is trying to find another group that is interested in taking it over. The Youth Council is helping with Free Fishing Day at Willow Park on Saturday, June 8.

**ADJOURNMENT:**

**ACTION**            **There being no further business before the City Council, the Council Meeting adjourned at 7:45 p.m.**

---

W. Dean Howard  
Mayor

ATTEST:

---

Stephanie Fricke  
City Recorder

Approved: June 20, 2013  
As written