

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD JANUARY 5, 2012 AT THE CIVIC CENTER, 83 WEST MAIN, HYRUM, UTAH.

**CONVENED:** 6:30 p.m.

**CONDUCTING:** Mayor W. Dean Howard

**ROLL CALL:** Councilmembers Martin L. Felix, Paul C. James, Stephanie Miller, Craig L. Rasmussen, and Aaron Woolstenhulme present.

**CALL TO ORDER:** There being five members present and five members representing a quorum, Mayor Howard called the meeting to order.

**OTHERS PRESENT:** City Administrator D. Brent Jensen, Zoning Administrator Ron Salvesen and approximately forty citizens. City Recorder Stephanie Fricke recorded the minutes.

**WELCOME:** Mayor Howard welcomed everyone in attendance.

**PLEDGE OF ALLEGIANCE:** Councilmember Woolstenhulme led the governing body and the citizens in the Pledge of Allegiance.

**INVOCATION:** Councilmember Felix

**APPROVAL OF MINUTES:**

The minutes of December 1, 2011 were approved as written.

**ACTION** Councilmember James made a motion to approve the minutes of a regular meeting held on December 1, 2011 as written. Councilmember Rasmussen seconded the motion and all five councilmembers voted aye.

The minutes of December 15, 2011 were approved as written.

**ACTION** Councilmember Felix made a motion to approve the minutes of a regular meeting held on December 15, 2011 as written. Councilmember Miller seconded the motion and all five councilmembers voted aye.

**AGENDA ADOPTION:** A copy of the notice and agenda for this meeting was faxed to The Herald Journal, mailed to each member of the governing body, and posted at the Civic Center more than forty-eight hours before meeting time.

**ACTION** Councilmember James made a motion to approve the agenda for January 5, 2012 as written. Councilmember Rasmussen seconded the motion and all five councilmembers voted aye.

## AGENDA

8. SPECIAL PRESENTATION:
  - A. Hyrum City Youth Council Activities Power Point Presentation.
9. SCHEDULED DELEGATIONS:
  - A. Ester Lee Molyneux, Family Child Support Center - To request sponsorship from Hyrum City for a CDBG Grant to offer Child Family Support Classes in Hyrum.
  - B. Jeff Covert - To request renewal of his Home Occupation Business License for automobile repair at 260 South 700 East.
10. INTRODUCTION AND ADOPTION OF A RESOLUTION:
  - A. Resolution 12-01 - A resolution authorizing a Councilmember to automatically succeed to the position of Mayor Pro Tempore.
11. OTHER BUSINESS:
  - A. Appointment of City Recorder and City Treasurer.
  - B. Mayor and City Council.
12. ADJOURNMENT

***SPECIAL PRESENTATION:*****HYRUM CITY YOUTH COUNCIL ACTIVITIES POWER POINT PRESENTATION.**

Youth Council Historian Janessa Mackay prepared and presented a short Power Point Presentation of photographs taken of the Youth Council during 2011.

***SCHEDULED DELEGATIONS:*****ESTER LEE MOLYNEUX, FAMILY CHILD SUPPORT CENTER - TO REQUEST SPONSORSHIP FROM HYRUM CITY FOR A CDBG GRANT TO OFFER CHILD FAMILY SUPPORT CLASSES IN HYRUM.**

Ester Lee Molyneux, Executive Director of the Family Child Support Center, said the Child and Family Support Center of Cache County conducted a needs assessment to evaluate community perceptions related to the development of a satellite office in Hyrum, in partnership with Somebody's Attic and CAPSA. The measuring tool, Hyrum Center Needs Assessment Survey, was administered to educators and community members in Wellsville and Hyrum who were asked to identify their prevailing beliefs about the availability of family support services on the south end of Cache Valley. Of particular interest to project developers were the perspectives of this community's growing Hispanic population. Surveys were translated into Spanish and were administered in concentrated settings of both Caucasian and Hispanic ethnicity. Survey respondents were asked to share their perceptions on topics including: 1) Biggest areas of concern for children in Cache Valley; 2) Perception of service availability on the south end of Cache Valley; 3) Types of services needed; 4) Respondents'

past experience with family support services; 5) Preferred location for service access; 6) Importance of service provision in Spanish; and 7) Recommendations for provision of services. The key findings provided a solid illustration of the community's needs relative to development of a Hyrum Center, with emphasis on enhanced services for Latinos. The findings likewise identify discrepancies between perceptions of the scope of services available to Caucasians versus Hispanics in the community and the resulting importance of providing new family support resources to more comprehensively support the ongoing mission of strengthening families and protecting children.

Cultural competence has long been a commitment of the Child and Family Support Center. However, its existing facility does not accommodate the needs of the community's growing Hispanic population. Because the Logan Office is already operating beyond capacity, the addition of enhanced services for the Latino community is not feasible without a South Cache location. Based on the results of the Needs Assessment Survey 50% of Caucasian respondents and 67% of Hispanic respondents indicated that they would be more likely to seek family support services in an emergency if they could access them in Hyrum versus having to travel to Logan. 68% of Caucasian respondents who had never used services reported that they "didn't need them." By contrast 57% of Hispanic respondents listed obstacles to soliciting supportive resources, including lack of knowledge of services, language barriers and transportation concerns. The needs assessment outlined herein provides compelling illustration of the need for additional resources to mitigate these factors. The Child Family Support Center looks forward to the establishment of a new Hyrum Center to better accommodate the increasingly diverse needs of the community.

Jennifer Christensen, Development Associate for the Child Family Support Center, said the Child Family Support Center has a vision to open a new facility in Hyrum within the next five years. It has received funding from the Department of Human Services to begin preliminary work on this project. It is seeking additional funding through a CDBG Grant, but in order to qualify for the grant its application has to be sponsored by Hyrum City. If Hyrum City agrees to sponsor the grant application a public hearing will need to be held at the next City Council Meeting. A CDBG Grant will allow the Child Family Support Center to subsidize land acquisition for the Hyrum Center. It is seeking an easily accessible location, but needs to accommodate both immediate and future expansion.

Councilmember Rasmussen asked if Hyrum City sponsors the CDBG Grant Application will the City have any financial obligations to the grant or Center.

Ester Lee Molyneux said the City is not and will not have any

financial responsibility for the CDBG Grant or Child Family Support Center.

**ACTION** Councilmember James made a motion to sponsor the Child Family Support Center CDBG Grant Application for a satellite office in Hyrum and to hold a public hearing on January 19, 2012. Councilmember Woolstenhulme seconded the motion and all five councilmembers voted aye.

**JEFF COVERT - TO REQUEST RENEWAL OF HIS HOME OCCUPATION BUSINESS LICENSE FOR AUTOMOBILE REPAIR AT 260 SOUTH 700 EAST.**

Mayor Howard said on January 6, 2011 the City Council approved a one year extension for Jeff Covert's home occupation business license for automobile repairs at 260 South 700 East with the following stipulations: 1. No more than four cars on his property at any one time excluding his personal vehicles; 2. No negative impact on the neighborhood; and 3. Jeff must appear annually before the City Council to request approval of his license before it can be renewed.

Zoning Administrator Ron Salvesen said he has checked this property regularly and Jeff has been meeting the conditions of his license. Once and awhile he does have more than four cars but it usually is not for more than one or two days. The City has not received any complaints on this business.

Councilmember Felix said a couple of times he has seen more than four cars at the residence, however, no one has complained to him. He asked Jeff to continue to manage the number of cars being repaired at one time and to comply with the condition of his license of only four cars.

**ACTION** Councilmember Miller made a motion to renew Jeff Covert's Home Occupation Business License for automobile repair at 260 South 700 East with the following stipulations: 1. No more than four cars on his property at any one time excluding his personal vehicles; 2. No negative impact on the neighborhood; and 3. Jeff must appear annually before the City Council to request approval of his license before it can be renewed. Councilmember James seconded the motion and all five councilmembers voted aye.

***INTRODUCTION AND ADOPTION OF A RESOLUTION:***

**RESOLUTION 12-01 - A RESOLUTION AUTHORIZING A COUNCILMEMBER TO AUTOMATICALLY SUCCEED TO THE POSITION OF MAYOR PRO TEMPORE.**

**ACTION** Councilmember James made a motion to approve Resolution

12-01 authorizing Councilmember Rasmussen to automatically succeed to the position of Mayor Pro Tempore. Councilmember Felix seconded the motion and all five councilmembers voted aye.

***OTHER BUSINESS:***

**APPOINTMENT OF CITY RECORDER AND CITY TREASURER.**

Mayor Howard recommended reappointing Stephanie Fricke as City Recorder.

**ACTION** Councilmember Rasmussen made a motion to appoint Stephanie Fricke as City Recorder. Councilmember Woolstenhulme seconded the motion and all five councilmembers voted aye.

Mayor Howard recommended reappointed Todd Perkins as City Treasurer.

**ACTION** Councilmember James made a motion to appoint Todd Perkins as City Treasurer. Councilmember Felix seconded the motion and all five councilmembers voted aye.

**MAYOR AND CITY COUNCIL REPORTS.**

Councilmember Felix said the Hyrum library is having a bake and book sale February 10 from 10:00 a.m. to 7:00 p.m. and February 11 from 10:00 a.m. to 3:00 p.m. All proceeds go to help purchase new items for the library.

Councilmember James said he has been working on the City's website so that the citizens can make a building and park reservations on line. It should be completed within the next couple of weeks.

Councilmember Miller said she is revising the Youth Council Charter and once the Youth Council approves it she will bring it to the City Council.

Mayor Howard said Power Plant Operator Richard Thompson's is retiring from the City. A farewell party will be held for Richard on Friday, January 6 at 4:00 p.m. Craig Bybee has been hired to replace Richard.

***ADJOURNMENT:***

**ACTION** There being no further business before the City Council, the Council Meeting adjourned at 7:15 p.m.

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W. Dean Howard  
Mayor

ATTEST:

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Stephanie Fricke  
City Recorder

Approved:   January 19, 2012    
          As written