

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD FEBRUARY 19, 2009
AT THE CIVIC CENTER, 83 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 p.m.

CONDUCTING: Mayor W. Dean Howard

ROLL CALL: Councilmembers Martin L. Felix, Paul C. James, Thomas C. LaBau, Stephanie Miller, and Craig Rasmussen present.

CALL TO ORDER: There being five members present and five members representing a quorum, Mayor Howard called the meeting to order.

OTHERS PRESENT: City Administrator D. Brent Jensen, Zoning Administrator Ron Salvesen, City Librarian Ginny Tremayne, Senior Center Director Kristine Johnson, Museum Director Jeff McBride, and eight citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Howard welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Mayor Howard led the governing body and the citizens in the Pledge of Allegiance.

INVOCATION: Councilmember James

APPROVAL OF MINUTES:

The minutes of February 5, 2009 were approved as written.

ACTION Councilmember James made a motion to approve the minutes of February 5, 2009 as written. Councilmember Miller seconded the motion and all five councilmembers present voted aye.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was faxed to The Herald Journal, mailed to each member of the governing body, and posted at the Civic Center more than forty-eight hours before meeting time.

Mayor Howard recommended amending agenda item 9.C. by changing "Hidden Valley Planned Unit Development" to "Blacksmith Village".

ACTION Councilmember Miller made a motion to approve the agenda as amended. Councilmember LaBau seconded the motion and all five councilmembers present voted aye.

AGENDA

8. PUBLIC HEARING:

A. To receive public comment regarding a proposal to amend

the Wasatch View Subdivision Phase 5 Final Plat to adjust lot lines to allow for the future realignment of Hammer Road.

9. SCHEDULED DELEGATIONS:
 - A. Ron Salvesen, Zoning Administrator - To request approval of an amendment to the Wasatch View Subdivision Phase 5 Final Plat to adjust lot lines to allow for the future realignment of Hammer Road.
 - B. Adam Howes - To request approval of a two-lot mini-subdivision located at approximately 169 West 400 South.
 - C. Aaron Wiser, Blacksmith Village - To request a one year extension for the recording of the final plat for ~~Hidden Valley Planned Unit Development~~ Blacksmith Village.
 - D. Ginny Tremayne, Hyrum City Head Librarian - Present annual departmental report.
 - E. Jeff McBride, Hyrum City Museum Director - Present annual departmental report.
 - F. Kristine Johnson, Hyrum City Senior Center Director - Present annual departmental report.
10. OTHER BUSINESS:
 - A. Budget report.
 - B. Mayor and City Council reports.
11. ADJOURNMENT

PUBLIC HEARING:

TO RECEIVE PUBLIC COMMENT REGARDING A PROPOSAL TO AMEND THE WASATCH VIEW SUBDIVISION PHASE 5 FINAL PLAT TO ADJUST LOT LINES TO ALLOW FOR THE FUTURE REALIGNMENT OF HAMMER ROAD.

ACTION Councilmember James made a motion at 6:35 p.m. to open the public hearing to discuss a proposal to amend the Wasatch View Subdivision Phase 5 Final Plat to adjust lot lines to allow for the future realignment of Hammer Road. Councilmember Felix seconded the motion and all five councilmembers present voted aye.

There being no public comment, Mayor Howard called for a motion to close the public hearing.

ACTION Councilmember LaBau made a motion at 6:36 p.m. to close the public hearing to discuss a proposal to amend the Wasatch View Subdivision Phase 5 Final Plat to adjust lot lines to allow for the future realignment of Hammer Road. Councilmember Miller seconded the motion and all five councilmembers present voted aye.

SCHEDULED DELEGATIONS:

RON SALVESEN, ZONING ADMINISTRATOR - TO REQUEST APPROVAL OF AN AMENDMENT TO THE WASATCH VIEW SUBDIVISION PHASE 5 FINAL PLAT TO ADJUST LOT LINES TO ALLOW FOR THE FUTURE REALIGNMENT OF HAMMER ROAD.

Zoning Administrator Ron Salvesen said Hyrum City recently purchased lot #141 and a small portion of lot #152. Lot line adjustments were made on these two lots so that Hammer Road can be realigned at some future time. The City Engineer has had initial discussions with UDOT for a new access onto Highway 101 for the Industrial Park. The present access has limited sight clearance and this future access would greatly improve this situation for vehicles entering and exiting the highway. The present storm water pond will be relocated to the east of the realigned Hammer Road. The City Engineer has worked with Foresight Surveying to design the realignment for Hammer Road and has recommended and approved this plat amendment. The Planning Commission agreed that this would be a big improvement for this intersection and also recommended approval of this plat amendment.

ACTION

Councilmember LaBau made a motion to approve an amendment to the Wasatch View Subdivision Phase 5 Final Plat to adjust lot lines to allow for the future realignment of Hammer Road. Councilmember Felix seconded the motion and all five councilmembers present voted aye.

ADAM HOWES - TO REQUEST APPROVAL OF A TWO-LOT MINI-SUBDIVISION LOCATED AT APPROXIMATELY 169 WEST 400 SOUTH.

Adam Howes said he wants to create a two-lot mini-subdivision at approximately 169 West 400 South. He had the property surveyed and there should be a large enough area to build a house and still meet City setback requirements.

Zoning Administrator Ron Salvesen said City Staff recommended requiring an engineer's review for setback from the steep slope by the dam. Cartwright Engineering has recommended this be done at the building permit stage because recommendations are based on the type of house built. Cartwright's initial review indicates that there will be sufficient setback for a house on this lot and the maximum rear setback would be 40 feet. Several neighbors have indicated that they would like to see this lot developed to eliminate the weed patch that has existed there. The Planning Commission recommended approval with the condition that an engineering review and recommendation is provided before the building permit is issued.

Councilmember Rasmussen said he spoke with the Surveyor Jeff Nielsen regarding this property and Jeff is going to add a note on the plat that a geotechnical study had to be completed before

a building permit is issued and a statement releasing Hyrum City from any liability relating to the sloughing of the hill side.

ACTION Councilmember Rasmussen made a motion to approve a two-lot mini-subdivision located at approximately 169 West 400 South with the following amendments to the plat: 1. A statement be added requiring a geotechnical study be completed before a building permit is issued for lot #2; and 2. A statement, approved by City Engineer, be added releasing the City from any liability relating to the sloughing of the hill side. Councilmember James seconded the motion and all five councilmembers present voted aye.

AARON WISER, BLACKSMITH VILLAGE - TO REQUEST A ONE YEAR EXTENSION FOR THE RECORDING OF THE FINAL PLAT FOR BLACKSMITH VILLAGE.

Aaron Wiser said due to current economic conditions it is unfeasible for him to start construction on Blacksmith Village. He asked the City Council to give him a one year extension on the final plat approval for Blacksmith Village.

ACTION Councilmember James made a motion to approve a one year extension for the recording of the final plat for Blacksmith Village. Councilmember LaBau seconded the motion.

Councilmember Rasmussen recommended amending Councilmember James' motion to include the extension was approved because there has not been any other significant development in that area nor substantive changes that would impact the previous approval.

Councilmember James accepted Councilmember Rasmussen's amendment to the motion.

Councilmember LaBau said he is uncomfortable with accepting the amendment because he does not understand how it will effect the approval of the Blacksmith Village if a new subdivision was approved.

Councilmember Rasmussen said if another subdivision is approved before Blacksmith Village is recorded then there could be a problem with elevation, road alignment, adjacent development, etc.

Councilmember LaBau accepted Councilmember Rasmussen's amendment to the motion and all five councilmembers present voted aye.

GINNY TREMAYNE, HYRUM CITY HEAD LIBRARIAN - PRESENT ANNUAL

DEPARTMENTAL REPORT.AMENDED
03-05-09

Ginny Tremayne said the Hyrum City Library is staffed by six part time employees. The Library is open Monday through Friday from 12:00 noon to 7:00 p.m. and Saturday 2:00 to 5:00 p.m. Since moving into the new building in May 2007 the library has issued over 500 additional library cards to families in Hyrum, Wellsville, Nibley, Paradise, College Ward, Young Ward, Providence, Millville, River Heights, Mendon, Logan, and even Smithfield. The library has given out over 6,000 membership cards. The Hyrum Library serves a population area of 15,748. The Hyrum Library has over 54,269 visits to the library annually with a total circulation of 300,145. There are over 16 computers with internet connections and over 3,200 patrons that used those computers this past year. Hyrum City's total operating expenditures for 2008-2009 is \$220,997 which is extremely lower than any other library operating at or above the same level as Hyrum City. For example Hyrum City's library serves a population of 15,748 with a budget of \$220,997 and North Logan City's library serves a population of 11,887 with a budget of \$491,631. Hyrum City's library total circulation of materials is 300,145 which surpasses North Logan City's library circulation of materials of 274,919. Hyrum City's library also has a low staffing expenditures when compared to other libraries similar in size. The staff at the Hyrum Library can not keep up with the checking out materials and reshelving books. There are five volunteers that donate a couple of hours each week and their time is spent shelving books. The library needs an additional part time employee and should be open longer.

The Hyrum Library has received numerous grants over the past several years, such as, \$8,000 grant from the State to upgrade Spanish materials, a \$7,700 grant for a color copy machine, a \$198,000 federal grant for the new building, and a \$12,000 grant from Con Agra.

JEFF MCBRIDE, HYRUM CITY MUSEUM DIRECTOR - PRESENT ANNUAL DEPARTMENTAL REPORT.

Jeff McBride said the Hyrum City Museum officially opened at its new location 50 West Main on May 23, 2008. The contract with Hollow Ridge Strategies Inc. for Museum operation covers all personnel costs plus other functions related to the sound operation of the museum. The contract for fiscal year 2008 is \$63,950. Coverage during hours of operation is only part of the assigned duties of the staff, other responsibilities include: 1. Development of themes for age and group specific needs including schools, church and scouting groups; 2. Research and development of historically significant information for presentation at the museum; 3. Conducting and video recording of oral and history and expert informant interviews, and editing for inclusion in display themes; 4. Preparation of special presentation for future

outreach programs; and 5. Assist in the continuing acquisition of artifacts, written histories, and other information and cataloging them. For example a total of 191 new items have been accessioned from 31 different donors during the past year. Initially 143 items were transferred from the old museum and an additional number is currently being processed.

The museum had a total number of visitors for the first 7.5 months being 2,093 and the current budget for the Museum for 2008-2009 is \$70,550. This amount amortized over a 7.5 month period is \$44,094, suggesting a cost per patron of \$21.06. The museum is open 23 hours a week. General overhead costs are \$27,000 plus utilities and other costs related to the building not reflected in the museum budget. The 2009-2010 budget request is for \$67,023 representing a 5% reduction from this years allocation of \$70,550.

The museum is currently exploring possibilities for temporary guest exhibits. The glass cases in the hallway are under consideration as they are locked and provide adequate space. Promotion and coordination with the Library is essential. Collections are continuing as indicated above. Rotation of exhibits is a continuing process. Holiday features around Memorial Day, Halloween, Christmas, and Valentines Day have been successful. Ongoing exhibits require stimulation to provide both a broadening and deepening of information and its presentation. Multimedia presentations are currently being developed and will be introduced over the next year. Included are oral history and information experts on many of the existing themes.

KRISTINE JOHNSON, HYRUM CITY SENIOR CENTER DIRECTOR - PRESENT ANNUAL DEPARTMENTAL REPORT.

Kristine Johnson said the Hyrum City Senior Center is open 244 days a year from 9:00 a.m. to 2:00 p.m. with almost 10,000 seniors coming to the Senior Center each year. Based upon the 2008-2009 budget the average cost per patron attendance is \$9.94 The Senior Center serves lunch to an average of 33 people daily or 8,092 people a year. The cost for lunch is a \$2 donation. The Hyrum Senior Center provides a variety of activities, such as, cooking classes, game days, exercise programs, humanitarian projects, crafts, etc. for all the seniors in Hyrum City and the surrounding communities. The monthly calendar for the Senior Center is available on the City's website.

The Hyrum Senior Center has four employees that are dedicated to providing excellent care and service to the seniors of Hyrum City. The Center provides a comfortable, safe, pleasant, inviting and homelike atmosphere. It is a resource center providing seniors and their families with vital information important to their care and needs. It promotes, encourages, and organizes activities to address the physical, social, and

emotional concerns of senior in the community. The seniors should feel comfortable at the center and want to participate in a variety of new fun activities and programs that will uplift their spirits and minds. A place that will help them with their physical needs and encourage them to look beyond their limitations. The Hyrum Senior Center provides an environment of peace, happiness, and goodwill to all. It is the goal of the Senior Center to keep the seniors of the community active.

OTHER BUSINESS:

BUDGET REPORT.

City Administrator D. Brent Jensen reviewed the 2008-2009 Operating Budgets and Utility Funds expenditures and revenues. You suggested the City Council hold a workshop to discuss revenue shortfalls and utility rate increases.

The City Council agreed to schedule a workshop on March 5, 2009 at 5:00 p.m. to discuss Impact Fees and Utility Rates.

MAYOR AND CITY COUNCIL REPORTS.

Councilmember LaBau said he is attending the Citizens Academy sponsored by the Cache County Sheriffs Office.

Councilmember James said he is working with the website developers to create a baseball registration form that can be submitted and paid on line.

Councilmember Miller said she has asked the City Office Staff to obtain copies of other cities dog ordinances. Lately there has been a lot of complaints about dogs in Hyrum and she hopes that another community may have an ordinance that can benefit Hyrum.

Mayor Howard invited the City Council to attend an Envision Cache Valley workshop at the Hyrum Civic Center on March 4 at 6:00 p.m. He then reviewed the projects and activities going on with UAMPS.

ADJOURNMENT:

ACTION **There being no further business before the City Council, the Council Meeting adjourned at 8:15 p.m.**

W. Dean Howard
Mayor

ATTEST:

Stephanie Fricke
City Recorder

Approved: March 5, 2009
As Amended