

MINUTES OF A SPECIAL JOINT MEETING WITH THE HYRUM CITY COUNCIL AND MUSEUM BOARD HELD APRIL 24, 2007 AT THE CIVIC CENTER, 83 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 p.m.

CONDUCTING: Mayor W. Dean Howard

ROLL CALL: City Councilmembers Martin L. Felix, Paul C. James Stephanie Miller, Craig L. Rasmussen, and Douglas L. Stipes and Museum Boardmembers Jeff and Barbara McBride, Linda Christiansen, James Johnson, Scott and Casey Bushman, and Ted Kindred.

CALL TO ORDER: There being five City Councilmembers present and five members representing a quorum, Mayor Howard called the meeting to order.

OTHERS PRESENT: City Administrator D. Brent Jensen, and five citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Howard welcomed everyone in attendance.

INVOCATION: Councilmember Miller

AGENDA: A copy of the notice and agenda for this meeting was FAXED to The Herald Journal, mailed to each member of the governing body, and posted at the Civic Center more than forty-eight hours before meeting time.

AGENDA

4. WORKSHOP:
 - A. To discuss the Museum Capital and Operating Budgets.
5. ADJOURNMENT

WORKSHOP:

TO DISCUSS THE MUSEUM CAPITAL AND OPERATING BUDGETS.

Museum Board Member Jeff McBride said construction of the new Museum is almost complete but before exhibits are moved or new ones purchased the Museum Board would like the City Council to: 1) Clearly define the future of the Hyrum City Museum; 2) Clarify responsibilities and expectations; 3) Leave with a mutual understanding between the Mayor, City Council, Museum Board, and City Administration; 4) Determine a process to accurately estimate initial costs of conceptual design, installation of displays, and on going operational costs; and 5) Define the next steps and assign responsibility. The Museum Board is not going to beg for money instead it would like the City Council to give it a budget that will provide funding for new displays, personnel, and office equipment. The Museum has received a grant to purchase a new computer and software to inventory items in the Museum. The Museum Board's recommendation for exhibits in the Museum is for all permanent displays to contain items that are

historical to Hyrum City and neighboring communities. The Museum Board has met with a company to design and build new displays and the estimated total cost was between \$83,000 and \$100,000. The Museum Board asked the City Council if it wanted the rock collection in the old Museum moved to the new Museum.

The City Council agreed that the rock collection in the old Museum should be displayed at a University or some other location since it is such a vast collection with the majority of the rocks not being indigenous to Cache Valley. City Staff will contact the owner of the rocks and inform him of the City's decision to not display them in the new Museum.

Museum Board Member Jeff McBride said he has submitted a proposal to Mayor Howard and City Administrator D. Brent Jensen regarding contracting with him for the operation of the Museum. If the City approves the contract he would be responsible for hiring, training, and paying staff to work in the Museum; and would also write grants, manage displays, bring in roaming exhibits, and promote the Museum.

Museum Board Member James Johnson said he is employed at Design West and Design West wants the opportunity to bid on the design and construction of the new displays. It has offered one week's worth of labor free to design the displays.

Museum Board Member Scott Bushman said he attended a roaming Museum Exhibit in Idaho Falls that took in over \$60,000 in entrance fees. There is space in the new Museum to bring in roaming exhibits and would provide the Museum with an opportunity to raise money.

Mayor Howard asked the Museum Board to prepare a firm budget proposal that includes money for displays, office equipment, personnel, etc. and then present it to the City Council at its next meeting.

ADJOURNMENT

ACTION

There being no further business before the Council, the Council Meeting adjourned at 7:45 p.m.

W. Dean Howard
Mayor

ATTEST:

Stephanie Fricke
City Recorder

Approved: May 17, 2007
As Written